Executive Summary:
This report sets out the two applications for funding from the Oatlands & Burwood Park, Weybridge Riverside & Weybridge St George’s Hill portions of the Community Infrastructure Levy (CIL) funds for 2019-20. The total amount requested from the CIL budget for these projects is £151,881.76.

As at July 2019 the total funds available to allocate towards local infrastructure improvements in the Oatlands & Burwood Park, Weybridge Riverside & Weybridge St George’s Hill settlement area is £118,197.89 (this figure excludes funding previously allocated towards projects), therefore there are insufficient funds for all the applications under consideration and only up to the amount of available funding can be awarded.

Recommended: that

(a) the Local Spending Board for Oatlands & Burwood Park, Weybridge Riverside & Weybridge St George’s Hill consider the applications outlined within the report and award funding as appropriate.

Report:

1. CIL Background

1.1 The Council adopted CIL in April 2013. CIL allows the Council to raise funds from some forms of new development to pay for infrastructure that is, or will be, needed to mitigate the impacts of development.

The CIL Regulations stipulates that when allocating funds, the Council must first allocate an initial:
- 5% to the Borough Council for administration costs; and the
- 15% neighbourhood portion to the Local Spending Boards (and in the case of Claygate, to the Parish Council).
After which the remaining CIL receipts can be allocated in accordance with the regulations and the approach adopted by Cabinet and Council in July 2017. Historically the 15% for the neighbourhood portion has been allocated as a portion of the remainder. The allocation has been amended retroactively to correct the issue.

To maintain the proportional split of the remaining funds as agreed by the Council in 2017 the percentages for the further three CIL segments have been amended. Therefore, the remaining CIL receipts are allocated (post allocation to Suitable Alternative Natural Greenspace (SANG)) as:

1. 47% of CIL collected is ringfenced to fund a programme of strategic infrastructure projects to be agreed and approved through Cabinet and Council;
2. 41% of CIL is allocated through the Strategic Spending Board to more ad-hoc strategic improvements required to address the impacts arising from development across the Borough; and
3. 12% of CIL is ringfenced for maintenance purposes as agreed and approved through the capital application programme, Cabinet and Council.

1.2 For the 15% neighborhood portion of CIL funds outlined above, the Council has formed settlement area committees known as Local Infrastructure Spending Boards where local Councillors will decide on how these local CIL funds will be allocated. In the case of Claygate, the local proportion of CIL funds will be passed directly to the Parish Council.

2 Update on Oatlands & Burwood Park, Weybridge Riverside & Weybridge St George's Hill LSB CIL funded projects

2.1 Since the Local Spending Boards in March 2019, there has been progress on the funded schemes with acceptance letters being received and applicants agreeing to the terms and conditions.

2.2 Works are progressing with the Local Spending Board funded projects, with the following 2018 and 2019 projects now complete: Lodge teaching/community space at St James CoE Primary School, Broadwater footpath 27b, two accommodation pods and the roof replacement and female changing facilities at Weybridge Cricket Club.

3 2019-20 Applications to be considered by the Local Spending Board

3.1 For the allocation of CIL funds, applicants are required to submit funding proposals to the Council. Funding applications were invited from 3 May 2019 – 16 June 2019. Applications received by the closing date had until 14 July 2019 to supply additional information required to validate their application.

3.2 The applications that have been put forward are shown in the following table and further details can be found in appendices to this report. The Board should note that the amount of funding available is less than the amount that has been applied for. Any remaining funds not allocated are carried over to the allocation process for the following year.
<table>
<thead>
<tr>
<th>Scheme name and description</th>
<th>CIL funding sought</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application 1 - Brooklands Road Green Space Protection &amp; Enhancement (Paragon Asra Housing Limited)</td>
<td>£9,166.76</td>
</tr>
<tr>
<td>Further details can be found in Appendix A</td>
<td></td>
</tr>
<tr>
<td>Application 2 – Toilet-Cloakroom Improvements (St James Church of England Primary School)</td>
<td>£142,715</td>
</tr>
<tr>
<td>Further details can be found in Appendix B</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>£151,881.76</td>
</tr>
</tbody>
</table>

4 Project assessment and officer recommendations

4.1 The first consideration is whether the schemes are eligible for funding based on the Legislation, which states that these funds must be spent on projects that meet the following criteria:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or
- Anything else that is concerned with addressing the demands that development places on an area.

4.2 The definition of infrastructure is broad and includes:

- Roads and other transport infrastructure
- Flood defences
- Schools and other educational facilities
- Medical facilities
- Sporting and recreational facilities
- Open space

4.3 All applications submitted have been assessed by officers against a number of criteria to indicate the suitability and value in considering for CIL funding. Criteria used were:

- The extent to which the project mitigates the impact of development within the Borough
- The level of benefits to residents, including evidence of community support
- The level of match funding attached to the project
- Value for money of the scheme and added value that CIL could deliver, and
- Deliverability

The assessment summary is included at Appendix C.

Application 1 - Brooklands Road Green Space Protection & Enhancement (Paragon Asra Housing Limited) - Appendix A

4.4 The proposed project is to install bollards to protect the area along the road adjacent to 18-26 Brooklands Road in Weybridge. The installation of the bollards would prevent vehicle access which is damaging the turf area. The full amount of £9,166.76 for the project is being requested in CIL funding.

4.5 In 2015, £6,000 was awarded for the Island Barn allotments project from the East & West Molesey Local Spending Board.
4.6 Based on the review of the project application against the scoring criteria areas of, supporting growth, benefits to residents/community support, match funding, value for money and deliverability, this project scored 8.9 / 25 (see Appendix C).

**Application 2 - Toilet/Cloakroom Improvements** (St James Church of England Primary School) - Appendix B

4.7 The application is proposing to reconfigure and renovate four cloakroom and toilet facility areas. The full project would see the areas upgraded, the capacity of the toilet facilities increased, and the addition of lockers. A portion of the funding has been secured, and the CIL application is for the remaining £142,715 needed for the project.

4.8 In 2018, St James CoE Primary School was awarded £68,000 to refurbish the Lodge to create teaching/community space from the Local Spending Board.

4.9 Based on the review of the project application against the scoring criteria areas of, supporting growth, benefits to residents/community support, match funding, value for money and deliverability, this project scored 16 / 25 (see Appendix C).

5 **The Board’s consideration**

5.1 In assessing all of the details provided for the above applications the Local Spending Board should consider the criteria used in the scoring assessment:

- How the project addresses impacts created by new development
- The potential impact of a project
- Deliverability of the project
- Match funding and value for money

5.2 Members are asked to consider the funding of these projects and make the allocation decisions.

**Financial implications:**
The Local Spending Board will make the final decision on allocation of CIL funding. £118,197.89 is available for the settlement of Oatlands & Burwood Park, Weybridge Riverside & Weybridge St George’s Hill and funding applications totalling £151,881.76 have been received. Funding allocated to projects by the Board can only go up to the amount of funds available for the settlement area.

**Environmental/Sustainability Implications:**
Improvements to infrastructure within the borough will assist in improving the sustainability of the area.

**Legal implications:**
The decision made by the Local Spending Board as to the allocation of CIL must be in conformity with the relevant legislation governing CIL (CIL Regulations 2010 (as amended)). Applicants that are awarded funding sign up to terms and conditions ensuring that CIL monies are spent in line the project as submitted.

**Equality Implications:**
None for the purpose of this report.
**Risk Implications:**
The key risk for the Council associated with this funding is the financial risk of non-delivery of projects. To manage this, approved funding will be paid on the submission of verifiable invoices ensuring that money is used for the projects as submitted.

**Community Safety Implications:**
None for the purpose of this report.

**Principal Consultees:**
Officers, CMB, Legal, Finance

**Background papers:**
None for the purpose of this report.

**Enclosures/Appendices:**
All applications and the scoring sheet are included as appendices.

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