

Committee: Overview and Scrutiny Committee

Date of meeting: 16 January 2020

Subject:	2020/2021 Council Plan
Lead Officer:	Head of Organisational Development
Portfolio Holder:	Leader – Councillor Stuart Selleck
Link to Council Priorities:	All
Exempt information:	None
Delegated status:	For recommendation to Cabinet on 12 February 2020 and resolution by Council on 26 February 2020.

Executive summary:

The Council Plan sets out how the Council is going to deliver its priorities for 2020/21.

The committee is asked to review the draft work areas for 2020/2021, as identified by the Council's services and the Council Management Board. Members are reminded that work areas outlined in the attached should inform budget allocations. The committee is asked to consider the suggested work areas and ensure they are the most appropriate areas to focus on.

Recommendation: that

(A) The committee consider and comment on the draft of the 2020/2021 Council Plan (appendix A).

Report:

1. Background to the Council Plan

1.1 The Council Plan is the document which sets out how we are going to deliver our Vision and Priorities, these are then used to inform and direct our team and individual work plans for the year.

2. Vision

2.1 The 2018-23 Vision is:

A responsive and effective Council, protecting and promoting the interests of residents and businesses and safeguarding our environment, while maintaining a community for all.

3. Council Objectives

3.1 Outlined in this report are our draft work areas for what we are planning to include in the 2020/2021 Council Plan. These are arranged under our Priorities (**Appendix A**).

- 3.2 We continue to work to ensure our Council processes for preparing our work areas are aligned effectively with our budget setting activities. Members are reminded that work areas outlined in the attached should inform our budget allocation (i.e. preferred growth bid items should be reflected in the Council Plan).
- 3.3 These are draft suggestions and Officers will continue to prepare the Plan for consideration by Cabinet in February, in parallel with the 2020/21 Capital Programme and Revenue Budget.
- 3.4 Members of this Committee are asked to consider the suggested Council Objectives to ensure they are the most appropriate areas to focus on and whether there are any other areas which should be included.
- 3.5 It should be noted that the Council Plan highlights new, developing or high-profile actions. It is not intended to comprehensively detail all areas of activity across the Council.
- 3.6 Members will recall that the Council Plan is used not only to set out Officers' work programmes, but also to allow for effective monitoring (by Officers and Members) throughout the year. Accordingly, we produce quarterly performance reports which monitor performance against the contents of the Council Plan.

4. Next Steps

- 4.1 In February 2020, work areas will be presented to Cabinet and Council in the form of the Council Plan.
- 4.2 Heads of service will continue to develop their detailed service plans, which will set out the details of operational activities to support the Council Plan.

Financial implications:

The financial implications which result from the work areas which are outlined in **Appendix A** will be considered on the Cabinet agenda in February, as part of the Capital Programme 2020/2021 and Revenue Budget 2020/2021 items.

Environmental/Sustainability Implications:

The environmental implications have been considered by heads of service when developing their plans for 2020/21. All work areas outlined in **Appendix A** have been developed to support the Council's approach to sustainability.

Legal implications:

Legal implications are taken into account by services when developing their plans for 2020/2021.

Equality Implications:

All of the work areas have equality implications and Elmbridge Borough Council

recognises that equality and diversity is important to the entire Borough and affects every resident, elected Member and employee. Consideration is given to these issues when developing the work plans outlined in **Appendix A**. The Council consequently undertakes Equality Impact Assessments of high priority policies and all services in accordance with its statutory duties.

Risk Implications:

As part of the development of the work areas, heads of service have given consideration to risk management issues.

Community Safety Implications:

Heads of service have given consideration to community safety implications as part of the development of the work areas.

Principal Consultees:

Council Management Board

Background papers:

None

Enclosures/Appendices:

Appendix A – Draft 2020/2021 Council Plan

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