

Forward Plan

Period Covered: 1 October 2019 to 31 January 2020

This document is the Forward Plan of the Cabinet of Elmbridge Borough Council and contains matters which the Leader of the Council has reason to believe will be the subject of consideration by the Cabinet or an Individual Cabinet Member, during the period shown above. Items on the Forward Plan include

- Key Decisions defined as those decisions which are likely:
 - (i) to result in the Council incurring expenditure which is, or the making of savings which are significant having regard to the Council's budget for the service or function to which the decision relates; or
 - (ii) to be significant in terms of its effects on communities living or working in the area comprising two or more wards (or electoral divisions) in the area of the Council
- 🔒 All other items determined by the Cabinet are non key decisions but still important issues
- * Recommendations to Council which are matters the Cabinet does not have the authority to determine

It should be noted that dates for items to be considered may be subject to change.

Members of the public are welcome attend meetings of the Cabinet, except for the consideration of items where it is likely that, in view of the nature of the business to be transacted, confidential / exempt information would be disclosed. Decisions taken by Individual Cabinet Members are also open to the public unless the nature of the business to be transacted would disclose confidential / exempt information.




This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private because the agenda and reports for that meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it.

The Forward Plan can be found on the Council's website www.elmbridge.gov.uk and at the Civic Centre, Esher. For a copy of the Forward Plan, further information on any item contained within the Forward Plan, or details on how to address a Cabinet meeting, please contact Mrs. T. Hulse, Principal Committee and Member Services Officer in the Democratic Services Team on 01372 474175, e-mail: thulse@elmbridge.gov.uk.




Copies of the Cabinet agenda will be available for inspection at the Council Offices, Civic Centre, High Street, Esher, Surrey KT10 9SD at least five clear working days before the date of the meeting and can be accessed via the Council's website www.elmbridge.gov.uk.

Cabinet Members and their responsibilities - Municipal Year 2019/20




Leader – Councillor Stuart Selleck
Community and Corporate Development – Councillor Christine Elmer
Environment – Councillor Mary Marshall
Housing – Councillor Roy Green
Leisure and Culture – Councillor Janet Turner
Planning – Councillor Karen Randolph
Social Affairs – Councillor Tannia Shipley
Resources – Councillor Chris Sadler
Transport – Councillor Andrew Davis

Portfolio Holder	Item for consideration	Type of decision: Key Decision  Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Leisure & Culture – Cllr Janet Turner	Playing Pitch Strategy		PU		8 October 2019	16 October 2019	Head of Leisure and Cultural Services 01372 474474	
Resources – Cllr Chris Sadler	Property Transactions	*	PRI		8 October 2019	16 October 2019	Head of Asset Management and Property Services 01372 474474	
Leader – Cllr Stuart Selleck	2019/20 – 2 nd Quarter Council Performance Report	*	PU		5 November 2019	13 November 2019	Head of Organisational Development 01372 474474	Performance and Finance Standing Panel
Leader – Cllr Stuart Selleck	Council's Schedule of Meetings 2020/2021	*	PU		5 November 2019	13 November 2019	Head of Democratic Services 01372 474474	
Leader – Cllr Stuart Selleck	Walton Business Improvement District	*	PU		5 November 2019	13 November 2019	Head of Organisational Development 01372 474474	
Leader / Resources – Cllr Stuart Selleck / Cllr Chris Sadler	Revenue Budget Proposals for 2020/21	*	PU		5 November 2019	13 November 2019	Strategic Director and Deputy Chief Executive 01372 474474	



- Unshaded area – items to be taken to Cabinet/ICMDM in next four months
 Shaded area – future items/items to be confirmed

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Community and Corporate Development – Cllr Christine Elmer	2019/20 2 nd Quarter – Crime and Disorder Benchmarking Report	*	PU		5 November 2019	13 November 2019	Head of Organisational Development 01372 474474	
Housing – Cllr Roy Green	A Housing & Homelessness Strategy 2020-24	*	PU		5 November 2019	13 November 2019	Head of Housing Services 01372 474474	
Planning – Cllr Karen Randolph	Local Development Scheme	*	PU		5 November 2019	13 November 2019	Head of Planning Services 01372 474474	
Resources – Cllr Chris Sadler	2019/20 Revenue and Capital Budget Update – Quarter 2		PU		5 November 2019	13 November 2019	Head of Finance 01372 474474	
Resources – Cllr Chris Sadler	Property Transactions	*	PRI		5 November 2019	13 November 2019	Head of Asset Management and Property Services 01372 474474	
Transport – Cllr Andrew Davis	Parking Charges 2020/21	*	PU		5 November 2019	13 November 2019	Head of Environmental Services 01372 474474	









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Planning – Cllr Karen Randolph	Authority Monitoring Report 2018/19		PU		12 November 2019	20 November 2019 [ICMDM]	Head of Planning Services 01372 474474	
Resources – Cllr Chris Sadler	Property Transactions	*	PRI		30 December 2019	8 January 2020	Head of Asset Management and Property Services 01372 474474	
Leader – Cllr Stuart Selleck	2020/21 Council Plan	*	PU		4 February 2020	12 February 2020	Head of Organisational Development 01372 474474	Overview and Scrutiny Committee
Leader – Cllr Stuart Selleck	2019/20 – 3 rd Quarter Council Performance Report	*	PU		4 February 2020	12 February 2020	Head of Organisational Development 01372 474474	Performance and Finance Standing Panel
Leader / Resources – Cllr Stuart Selleck / Cllr Chris Sadler	Capital Strategy 2020 to 2040	*	PU		4 February 2020	12 February 2020	Head of Finance 01372 474474	
Leader / Resources – Cllr Stuart Selleck / Cllr Chris Sadler	Treasury Management Strategy	*	PU		4 February 2020	12 February 2020	Head of Finance 01372 474474	

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Leader / Resources – Cllr Stuart Selleck / Cllr Chris Sadler	Revenue and Capital Budget and Council Tax 2020/21	*	PU		4 February 2020	12 February 2020	Strategic Director and Deputy Chief Executive 01372 474474	
Community and Corporate Development – Cllr Christine Elmer	2019/20 3 rd Quarter – Crime and Disorder Benchmarking Report	*	PU		4 February 2020	12 February 2020	Head of Organisational Development 01372 474474	
Housing / Resources – Cllr Roy Green / Cllr Chris Sadler	Council Tax Support Scheme	*	PU		4 February 2020	12 February 2020	Head of Finance 01372 474474	
Resources – Cllr Chris Sadler	Corporate Strategic Risk Register	*	PU		4 February 2020	12 February 2020	Head of Finance 01372 474474	
Resources – Cllr Chris Sadler	Property Transactions	*	PRI		4 February 2020	12 February 2020	Head of Asset Management and Property Services 01372 474474	
Resources – Cllr Chris Sadler	Property Transactions	*	PRI		3 March 2020	11 March 2020	Head of Asset Management and Property Services 01372 474474	

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Community and Corporate Development – Cllr Christine Elmer	Review of the Modern Slavery, Human Trafficking and Safeguarding Statement		PU		TBC	TBC	Head of Organisational Development 01372 474474	
Leisure and Culture – Cllr Janet Turner	Green Space Adoption Policy		PU		TBC	TBC	Head of Leisure and Cultural Services 01372 474474	
Leisure and Culture – Cllr Janet Turner	Unauthorised Moorings		PU		TBC	TBC	Head of Leisure and Cultural Services 01372 474474	
Planning – Cllr Karen Randolph	Surrey Local Flood Risk Management Strategy		PU		TBC	TBC	Strategic Director 01372 474474	
Planning – Cllr Karen Randolph	Updated Developer Contributions Supplementary Planning Document		PU		TBC	TBC	Head of Planning Services 01372 474474	
Planning – Cllr Karen Randolph	Updated Parking Standards Supplementary Planning Document		PU		TBC	TBC	Head of Planning Services 01372 474474	

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