

**Committee: Overview and Scrutiny Committee**

**Date of meeting: 13 July 2017**

<b>Subject:</b>	Overview and Scrutiny Work Programme 2017/18
<b>Lead Officer:</b>	Head of Organisational Development [Policy Officer]
<b>Portfolio Holder:</b>	Community and Corporate Development – Councillor Mary Marshall
<b>Link to Council Priorities:</b>	All
<b>Exempt information:</b>	None
<b>Delegated status:</b>	For Decision

### **EXECUTIVE SUMMARY:**

The Overview and Scrutiny Committee is responsible for setting its own work programme. At its first meeting of the Municipal Year, the Committee agreed its intended work programme for 2017/18 as attached at **Appendix A**. The Committee is invited to review progress against this programme, identify any additional items for consideration at a future committee meeting, and add, amend or delete items from the work programme as appropriate.

### **RECOMMENDATION:**

**THAT THE COMMITTEE**

**REVIEW THE PROGRESS OF THE OVERVIEW AND SCRUTINY WORK PROGRAMME 2017/18, AND AMEND AS APPROPRIATE.**

### **REPORT:**

#### **1. Introduction**

1. The Overview and Scrutiny Committee is responsible for settings its own work programme, and agendas for each meeting.
- 1.2 At its meeting in June, the Overview and Scrutiny Committee agreed its work programme for 2017/18, and the establishment of its ancillary groups for the current Municipal Year.
- 1.3 An updated version of the Committee’s intended work programme is attached at **Appendix A**.
- 1.4 The Committee is asked to review the progress of its work programme and add, amend or delete items as appropriate.

### **Financial implications:**

In setting the work programme, the Committee should have regard to the Council’s available resources and the need to deploy them in the most efficient and cost-effective way.

**Environmental/Sustainability Implications:**

None for the purpose of this report.

**Legal implications:**

The procedures governing the operation of overview and scrutiny are set out in the Council's Constitution and Overview and Scrutiny Protocols, which have been constituted in accordance with the requirements of the Local Government Act 2000 and subsequent amendments to that Act and related legislation.

**Equality implications:**

The Overview and Scrutiny Committee has the ability to consider any matter that affects the Council, its area or the inhabitants of that area including equalities issues. In discussing issues, evaluating evidence and making recommendations, the Committee should take into account the equalities impact.

**Risk Implications:**

There is a risk to the Council if overview and scrutiny is not carried out in accordance with the Council's Constitution, Protocols and relevant legislation.

**Community Safety implications:**

The Overview and Scrutiny Committee has the ability to consider any matter that affects the Council, its area or the inhabitants of that area including community safety issues. This Committee is the Council's designated crime and disorder committee with the power to review and scrutinise the decisions made or other action taken by the Elmbridge Community Safety Partnership.

The Overview and Scrutiny Committee is required to include the scrutiny of crime and disorder related issues at a minimum of one meeting per year.

**Principal Consultees:**

Overview and Scrutiny Chairman and Vice-Chairman  
Relevant Heads of Service

**Background papers:**

None.

**Enclosures/Appendices:**

Appendix A – Overview and Scrutiny Work Programme 2017/18

**Contact details:**

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