

# Forward Plan

Period Covered: 1 August 2017 to 30 November 2017

This document is the Forward Plan of the Cabinet of Elmbridge Borough Council and contains matters which the Leader of the Council has reason to believe will be the subject of consideration by the Cabinet or an Individual Cabinet Member, during the period shown above. Items on the Forward Plan include

- Key Decisions defined as those decisions which are likely:
  - (i) to result in the Council incurring expenditure which is, or the making of savings which are significant having regard to the Council's budget for the service or function to which the decision relates; or
  - (ii) to be significant in terms of its effects on communities living or working in the area comprising two or more wards (or electoral divisions) in the area of the Council
- 🔒 All other items determined by the Cabinet are non key decisions but still important issues
- \* Recommendations to Council which are matters the Cabinet does not have the authority to determine

*It should be noted that dates for items to be considered may be subject to change.*

Members of the public are welcome attend meetings of the Cabinet, except for the consideration of items where it is likely that, in view of the nature of the business to be transacted, confidential / exempt information would be disclosed. Decisions taken by Individual Cabinet Members are also open to the public unless the nature of the business to be transacted would disclose confidential / exempt information.





This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private because the agenda and reports for that meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it.

The Forward Plan can be found on the Council's website [www.elmbridge.gov.uk](http://www.elmbridge.gov.uk) and at the Civic Centre, Esher. For a copy of the Forward Plan, further information on any item contained within the Forward Plan, or details on how to address a Cabinet meeting, please contact Mrs. T. Hulse, Principal Committee and Member Services Officer in the Democratic Services Team on 01372 474175, e-mail: [thulse@elmbridge.gov.uk](mailto:thulse@elmbridge.gov.uk).

Copies of the Cabinet agenda will be available for inspection at the Council Offices, Civic Centre, High Street, Esher, Surrey KT10 9SD at least five clear working days before the date of the meeting and can be accessed via the Council's website [www.elmbridge.gov.uk](http://www.elmbridge.gov.uk).

## **Cabinet Members and their responsibilities - Municipal Year 2017/18**









**Leader – Councillor Stuart Selleck**  
**Community and Corporate Development – Councillor Mary Marshall**  
**Environment – Councillor Barry Fairbank**  
**Highways and Transport – Councillor Andrew Davis**  
**Housing – Councillor Roy Green**  
**Leisure and Culture – Councillor Janet Turner**  
**Planning Services – Councillor Karen Randolph**  
**Social Affairs – Councillor Ruth Lyon**  
**Resources – Councillor Chris Sadler**

Portfolio Holder	Item for consideration	Type of decision: Key Decision  Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Leader - Cllr Stuart Selleck	LGA Peer Review		PU		5 September 2017	13 September 2017	Head of Organisational Development 01372 474474	
Leader / Resources – Cllrs Stuart Selleck and Chris Sadler	Outline Budget 2018/19 – 2019/20	*	PU		5 September 2017	13 September 2017	Strategic Director and Deputy Chief Executive 01372 474474	
Leader - Cllr Stuart Selleck	2017/18 – 1 <sup>st</sup> Quarter Council Performance Report	*	PU		5 September 2017	13 September 2017	Head of Organisational Development 01372 474474	Performance and Finance Standing Panel
Leisure and Culture – Cllr Janet Turner	Petition in respect of keeping the tennis courts at Molesey Hurst Recreation Ground free of charge to use		PU		5 September 2017	13 September 2017	Head of Democratic Services 01372 474474	
Resources - Cllr Chris Sadler	Stompond Lane - Appropriation and Disposal	*	PU		5 September 2017	13 September 2017	Head of Legal Services 01372 474474	
Resources - Cllr Chris Sadler	Claygate Pavilion	*	PU / PRI		5 September 2017	13 September 2017	Head of Asset Management & Property Services 01372 474474	

Unshaded area – items to be taken to Cabinet/ICMDM in next four months

Shaded area – future items/items to be confirmed




Published 3 July 2017

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Resources - Cllr Chris Sadler	ICT Shared Services		PU		5 September 2017	13 September 2017	Strategic Director and Deputy Chief Executive 01372 474474	
Resources – Cllr Chris Sadler	Brooklands Culvert		PU		5 September 2017	13 September 2017	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	2017/18 Revenue and Capital Budget Update - Quarter 1		PU		5 September 2017	13 September 2017	Head of Finance 01372 474474	
Resources - Cllr Chris Sadler	Property Acquisitions Proposals		PRI		5 September 2017	13 September 2017	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	Property Disposal Proposals		PRI		5 September 2017	13 September 2017	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	Property Acquisitions Proposals		PRI		26 September 2017	4 October 2017	Head of Asset Management & Property Services 01372 474474	

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Resources - Cllr Chris Sadler	Property Disposal Proposals	*	PRI		26 September 2017	4 October 2017	Head of Asset Management & Property Services 01372 474474	
Leader - Cllr Stuart Selleck	2017/18 – 2 <sup>nd</sup> Quarter Council Performance Report	*	PU		7 November 2017	15 November 2017	Head of Organisational Development 01372 474474	Performance and Finance Standing Panel
Leader - Cllr Stuart Selleck	Council's Schedule of Meetings 2018/2019	*	PU		7 November 2017	15 November 2017	Head of Democratic Services 01372 474474	
Leader / Resources – Cllrs Stuart Selleck and Chris Sadler	Revenue Budget Proposals and Council Priorities for 2018/19	*	PU		7 November 2017	15 November 2017	Strategic Director and Deputy Chief Executive 01372 474474	
Resources - Cllr Chris Sadler	2017/18 Revenue and Capital Budget Update – Quarter 2		PU		7 November 2017	15 November 2017	Head of Finance 01372 474474	
Resources - Cllr Chris Sadler	Property Acquisitions Proposals	*	PRI		7 November 2017	15 November 2017	Head of Asset Management & Property Services 01372 474474	

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Resources - Cllr Chris Sadler	Property Disposal Proposals	*	PRI		7 November 2017	15 November 2017	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	Property Acquisitions Proposals	*	PRI		2 January 2018	10 January 2018	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	Property Disposal Proposals	*	PRI		2 January 2018	10 January 2018	Head of Asset Management & Property Services 01372 474474	
Leader - Cllr Stuart Selleck	2018/19 Council Plan	*	PU		30 January 2018	7 February 2018	Head of Organisational Development 01372 474474	
Leader - Cllr Stuart Selleck	2017/18 – 3rd Quarter Council Performance Report	*	PU		30 January 2018	7 February 2018	Head of Organisational Development 01372 474474	Performance and Finance Standing Panel
Leader / Resources – Cllrs Stuart Selleck and Chris Sadler	Revenue and Capital Budget and Council Tax 2018/19	*	PU		30 January 2018	7 February 2018	Strategic Director and Deputy Chief Executive 01372 474474	







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Resources - Cllr Chris Sadler	Corporate Strategic Risk Register	*	PU		30 January 2018	7 February 2018	Head of Finance 01372 474474	
Resources - Cllr Chris Sadler	Property Acquisitions Proposals	*	PRI		30 January 2018	7 February 2018	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	Property Disposal Proposals	*	PRI		30 January 2018	7 February 2018	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	Property Acquisitions Proposals	*	PRI		6 March 2018	14 March 2018	Head of Asset Management & Property Services 01372 474474	
Resources - Cllr Chris Sadler	Property Disposal Proposals	*	PRI		6 March 2018	14 March 2018	Head of Asset Management & Property Services 01372 474474	
Planning Services – Cllr Karen Randolph	Surrey Local Flood Risk Management Strategy		PU		TBC	TBC	Strategic Director 01372 474474	

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Resources – Cllr Chris Sadler	Insurance Renewals		PU		TBC	TBC	Head of Finance 01372 474474	
Leisure and Culture – Cllr Janet Turner	Updated Joint Elmbridge Borough Council Traveller and Gypsy Protocol		PU		TBC	TBC	Head of Leisure and Cultural Services 01372 474474	
Leisure and Culture – Cllr Janet Turner	Process for considering future adoption of land		PU		TBC	TBC	Head of Leisure and Cultural Services 01372 474474	
Housing - Cllr Roy Green	Revised PSH Housing Enforcement Policy		PU		TBC	TBC	Head of Housing Services 01372 474474	

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