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## ELMBRIDGE BOROUGH COUNCIL

### OVERVIEW AND SCRUTINY COMMITTEE

#### REPORT of a meeting held on Thursday, 15 June 2017

Members of the Committee:

- \* T.G. Oliver (Chairman)
- \* N. Haig-Brown (Vice-Chairman)

- |                 |                        |
|-----------------|------------------------|
| *               | M.J. Freeman           |
| *               | Mrs. A.E. Hill-Purcell |
| *               | N. Houston             |
| *               | A.H. Kopitko           |
| *               | G.L. Woolgar           |
| *               |                        |
| M. Axton        |                        |
| Tricia W. Bland |                        |
| J. Browne       |                        |
| Mrs. C.J. Cross |                        |
| K. Cross        |                        |
| G.P. Dearlove   |                        |

\* Denotes attendance

Also present:

D.J. Archer, M.J. Bennison, M.F. Howard, Mrs. R.J.M. Lyon, C.R. Sadler and  
Mrs. J.R. Turner

#### 72/17 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 73/17 MINUTES OF THE MEETINGS HELD ON 16 FEBRUARY AND 23 MARCH 2017

The minutes of the meetings held on 16 February and 23 March 2017 were agreed as correct records and signed by the Chairman.

### MATTERS OF REPORT

#### 74/17 OVERVIEW AND SCRUTINY WORK PROGRAMME 2017/18

(Link to Council Priorities: All)

As this was the first meeting of the Municipal Year, the Committee was asked to consider which items it wished to review and scrutinise during the year and was invited to set its work programme for 2017/18.

The Committee agreed to establish a Task and Finish Group to review the Centres for the Community and it was noted that a request for Members to sit on this Group would be issued in due course.

The Chairman advised that following the areas identified at the Overview and Scrutiny Workshop, Officers had reviewed these items and attributed them to the

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relevant Overview and Scrutiny Working Groups for action with the resultant items being included in the work programme for the year ahead.

The Committee also agreed for Cabinet Members to attend the Overview and Scrutiny Committee meetings during the year. In this regard the Leader, Portfolio Holder for Housing and the Portfolio Holder for Environment were invited to attend the July meeting.

One Member requested that an update be provided to the Committee in respect of the Joint Waste Contract given the current issues that had occurred since the contract had commenced in June.

AGREED that

- (a) the work programme for 2017/18 be approved;
- (b) the Performance and Finance Standing Panel be re-established, with the terms of reference as set out in the agenda with the following membership: A.P. Burley, O.T. Chappell, B.J.F. Cheyne, N. Haig-Brown, N. Houston and G.L. Woolgar;
- (c) the Elmbridge Annual Grants Working Group be re-established, with the terms of reference as set out in the agenda with the following membership: D.J. Archer, A. Coomes, K. Cross, I. Donaldson, Mrs. D.M. Mitchell, and A.R. Palmer;
- (d) the Constitutional Review Member Working Group be re-established, with the terms of reference as set out in the agenda with the following membership: L.J. Brown, J. Browne, A. Davis, A. Kelly, Mrs. R.J.M. Lyon, T.G. Oliver, S.J. Selleck and Mrs. J.R. Turner;
- (e) the Countryside Consultative Group be re-established, with the terms of reference as set out in the agenda with the following membership: K. Cross, P.M. Harman, Mrs. A.E. Hill-Purcell, M.F. Howard, Mrs. M.C. Sheldon and J.A. Vickers;
- (f) the Elmbridge Energy and Sustainability Group be re-established, with the terms of reference as set out in the agenda with the following membership: O.T. Chappell, Mrs. C. Elmer and N. Haig-Brown;
- (g) the Elmbridge Older Persons Advisory Body be re-established, with the terms of reference as set out in the agenda with the following membership: Ms. R. Ahmed, K. Cross, M.J. Freeman, Mrs. A.E. Hill-Purcell, Mrs. M.C. Sheldon and Mrs. T. Shipley;
- (h) a Working Group be established to scrutinise Community Safety Matters, with the terms of reference as set out in the agenda with the following membership: B.J.F. Cheyne, Mrs. C.J. Cross, K. Cross, M.F. Howard, and A.R. Palmer;
- (i) the Enforcement Task and Finish Working Group be re-established to review the Council's Food Enforcement duties, with the following membership: Tricia W. Bland, B.J.F. Cheyne, A. Coomes, Mrs. C.J. Cross, N. Haig-Brown, P.M. Harman, A. Kelly and Mrs. M.C. Sheldon; and

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- (j) a Task and Finish Working Group reviewing the Centres for the Community be established, with the Terms of Reference and Membership to be confirmed in due course.

#### 75/17 CABINET DECISION MAKING

(Link to Council Priorities: All)

The Committee considered the Cabinet's Forward Plan, which covered the period 1 July to 31 October 2017 and contained matters which the Leader of the Council had reason to believe would be the subject of consideration by Cabinet or Individual Cabinet Members during this period. The Committee was also asked to identify any relevant matters for inclusion within the Work Programme in 2017-18.

AGREED that the Cabinet's Forward Plan be noted.

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The meeting commenced at 7.45 pm and concluded at 8.12 pm

T.G. OLIVER  
Chairman

#### Democratic Services Officer

M. Clarke

Committee and Member Services Officer

#### Other Officers in attendance

Mrs. N. Anderson	- Head of Organisational Development
Miss. L. Leigh	- Policy Officer
Ms. F. Ainsworth	- Management Accountant