CM1 – We will put in place new CCTV monitoring arrangements
(Lead Officer: Head of Organisational Development)

- Decision taken on what the Council is looking to procure in relation to CCTV by April 2016
- Tender advertised by May 2016
- Contract awarded by December 2016
- New monitoring arrangements in place by March 2017

CM2 – We will offer a Family Support Programme
(Lead Officer: Head of Organisational Development)

- Deliver Year 2 of the Troubled Families Programme (Part 2) project by March 2017

H1 – We will deliver more affordable housing and make best use of existing stock to meet need
(Lead Officer: Head of Housing Services)

- Review the SEARCH Moves Choice Based Lettings Partnership and make a decision as to its future arrangements by January 2017
- Support delivery of at least 40 affordable homes by March 2017

H2 – We will improve housing conditions in all tenures but primarily in the private-rented sector to ensure a safe, healthy and energy efficient housing stock
(Lead Officer: Head of Housing Services)

- Complete a stock modelling exercise to bring knowledge of conditions across the private-sector up to date by October 2016
- In light of new and forthcoming changes in the law, to review the Council’s policy and approach to regulation and enforcement of housing standards so as to promote improvements in the management and condition of the housing stock in the Borough by March 2017
- Bring at least 40 empty homes back into use by March 2017
H3 – We will respond to and wherever possible prevent homelessness amongst single people and families (Lead Officers: Head of Housing Services)

- Support delivery of more supported accommodation and accommodation options for single people at risk of homelessness by agreeing funding for the Hersham Road hostel enhancement by **May 2016**
- To progress development of at least six dwellings for use as in-Borough emergency temporary accommodation for homeless households (subject to planning permission) by **July 2016**
- Complete ‘move-on’ accommodation for 5 people at the former British Legion site in Hersham by **March 2017**

H4 – We will support and prepare for the roll-out of Universal Credit and implementation of further welfare reforms (Lead Officer: Head of Housing Services)

- Successfully implement the Government welfare reforms which are administered by Elmbridge Borough Council whilst seeking to minimise the adverse impact on our residents by identifying the likely impact of the lower benefit cap by **June 2016**
- As part of the local implementation of the Government welfare reforms, work with the Citizens Advice Bureau, Housing Associations, Department of Work and Pensions (DWP) and Surrey County Council partners to identify opportunities for assisting residents into employment by **September 2016**
- Support the launch of Universal Credit in Elmbridge by signing up to the Delivery Partnership Agreement between Elmbridge Borough Council and DWP and ensure delivery by **October 2016**

H5 – We will support older, disabled and vulnerable residents to live safe, healthy and independent lives (Lead Officer: Head of Housing Services)

- Ensure the full spend of the Disabled Facilities Grant funding allocated to Elmbridge Borough Council from the Better Care Fund by **March 2017**

L1 – We will deliver the new Physical Activity Strategy and action plan (Lead Officer: Head of Leisure and Cultural Services)

- Prepare an annual action plan by setting actions focussing on the three key themes: Start Moving; Move Every Day; and Stay Moving by **April 2016**
- Analyse in depth the Borough’s population demographics and focus specifically on engaging male residents aged 26-45, holding a focus group to discuss physical activity by **May 2016**
- Deliver Leisure Live by **July 2016**
- Produce an annual report for residents and partners with any collated data and actions that have been achieved by **March 2017**
- Report any data from Active People Survey results to Cabinet by **March 2017**
P1 – We will deliver appropriate planning decisions for sustainable development that provides Elmbridge residents with a good quality of life (Lead Officer: Head of Planning Services)

• Review the pre-application service to support delivery of sustainable development by **December 2016**
• Update the validation checklist to ensure smooth processing by **December 2016**

R1 – We will make use of surplus Council owned land for affordable housing where appropriate (Lead Officer: Head of Asset Management and Property Services)

• Recommend suitable sites within the car parking portfolio with financial implications for consideration by elected Members by **October 2016**
• Design and obtain planning permission along with statutory consent for scheme by **March 2017**

S1 – We will continue to implement the voluntary sector and volunteering strategy (Lead Officer: Head of Community Support Services)

• Award no less than 30 core or annual grants to successful organisations and analyse monitoring returns and report accordingly by **September 2016**
• Meet with the Voluntary Sector Member Panel not less than twice a year by **March 2017**
• Carry out an evaluation of our current volunteering team by **March 2017**
• Deliver our volunteering action plan by **March 2017**
• Successful and timely implementation of the Volunteering Strategy by **March 2017**
S2 – We will action a robust partnership programme with key partners to best support vulnerable residents to maintain independence
(Lead Officer: Head of Community Support Services)

- Sign off and agree the Prevention through Partnership Plan for 2016/17 by June 2016
- Undertake a review of the Wellbeing Centre and establish a revised and robust programme by June 2016
- Determine actions resulting from the reduction in the Community Transport Grant in 2016/17 by June 2016
- Carry out an evaluation review of the telecare demonstrator suite and determine opportunities for usage thereafter by September 2016
- Develop a Cobham Link promotional campaign hoping to attract up to 3 new members and to launch two new activity areas by December 2016
- Look to develop a community promotional campaign to raise community awareness by March 2017
- Continue to work with local Clinical Commissioning Group to develop frailty hubs at Molesey Hospital and Weybridge Hospital by March 2017

S3 – We will deliver a Carers Action Plan supporting the National Carers Strategy
(Lead Officer: Head of Community Support Services)

- Carry out a Stroke Services review and implement the actions accordingly aligning with the Clinical Commissioning Group review by December 2016
- Officially launch the Community garden by December 2016
- Review the future operation of the Carers Choir to ensure its sustainability and to re-launch it on a self-sustaining basis by March 2017
- Fully roll out the ‘Men in Sheds’ project and consider including a Men’s Support Group Project with CHEER as part of the project by March 2017
- Successful and timely delivery of the Carers Action Plan with specific identified service leads on each project area by March 2017

S4 – We will introduce 2 new technology initiatives to assist Older People and vulnerable residents as well as ensuring we maintain our Community Alarm and Telecare core service
(Lead Officer: Head of Community Support Services)

- Review with Surrey Fire and Rescue and seek to embed 24 hour response monitoring service within Elmbridge by December 2016
- Launch and fully embed 2 new Assistive Technology solutions, GPS tracking devices and home monitoring system, working in partnership with Mole Valley District Council by March 2017
- Work with Surrey County Council and the Clinical Commissioning Groups in terms of Telecare arrangements from April 2017 (mindful that Telecare is funded through the Better Care Fund) by March 2017
- Look to introduce and scale up Home Safe initiatives across Elmbridge working with both Clinical Commissioning Groups by March 2017
### Section 2 – A vibrant and Thriving Elmbridge

#### CM3 – We will continue to support local projects and businesses in obtaining funding
(Lead Officer: Head of Organisational Development)

- Hold the Elmbridge Food festival ensuring 65% of businesses attending are local by **September 2016**
- Develop support for business growth through the Elmbridge Civic Improvement Scheme by **March 2017**

#### CM4 – Deliver 3 events to celebrate and promote independent retailers
(Lead Officer: Head of Organisational Development)

- Deliver the Independent Retailer Awards by **August 2016**
- Deliver the Small Business Saturday event by **December 2016**
- Deliver the ‘72 hours in…’ campaign by **March 2017**

#### CR1 – Administer open, fair and efficient Police & Crime Commissioner and Borough Elections
(Lead Officer: Head of Democratic Services)

- Achieve the Electoral Commission required performance standards by **April 2016**
- Successful administration of Elections and respective Counts by **May 2016**

#### L2 – We will support Walton Athletic Club, Walton Casual and Walton and Hersham in the preparations to move to the new Sports Hub through club development plans and ongoing support
(Lead Officer: Head of Leisure and Cultural Services)

- Club development plans signed off by **May 2016**
- Shadow board established by **June 2016**
- Operating model and governance arrangements confirmed by **March 2017**

#### P3 – We will continue to support improvements to local and strategic infrastructure improvements using the Community Infrastructure Levy
(Head of Planning Services)

- Finalise Local Spending Board Allocations by **April 2016**
- Agree Strategic Spending Board Allocations by **March 2017**
R2 – We will develop an effective and innovative proposal for the use of Weybridge Hall and flats for consideration by Members (Lead Officer: Head of Asset Management and Property Services)

• Report to Cabinet on proposal by **July 2016**
• Implement recommendation from **October 2016**
Section 3 – A Unique, Green and Attractive Elmbridge

E1 – Award a new and more efficient waste collection contract with 3 partner authorities
(Lead Officer: Head of Environmental Services)

- Evaluate the relative quality and value of tenders by September 2016
- Award the joint Contract by December 2016
- Implement initial mobilisation plan (contract start date June 2017) by March 2017

L3 – We will protect, enhance and celebrate the quality of the Council’s green spaces for the enjoyment of the community
(Lead Officer: Head of Leisure and Cultural Services)

- Work in partnership with The Landscape Group to effectively implement the new contract to maintain and improve the Council’s green spaces by March 2017
- Work with The Landscape Group to develop the introduction of the self-monitoring system by March 2017
- Review the Esher Commons Countryside Management Plan by March 2017

P2 – We will complete the evidence review of planning policies aimed at providing for housing growth whilst safeguarding the environment
(Lead Officer: Head of Planning Services)

- Complete the review of evidence supporting the Core Strategy Local Plan by April 2016
- Prepare the draft Local Development Scheme by May 2016
- Publish the Local Development Scheme outlining key milestones for Local Plan preparation by July 2016

P4 – We will commence delivery of the Borough’s Heritage Strategy
(Lead Officer: Head of Planning Services)

- Examine and assess risks through a Buildings at Risk survey (with a progress report to the Local Plan Working Group in June 2016) by December 2016
- Design and deliver improved web access to heritage information (with a progress report to the Local Plan Working Group in June 2016) by December 2016
R3 – To agree an operating partner for the Waterside Drive Sports Hub ready for the formal launch by January 2017

(Lead Officer: Head of Asset Management and Property Services)

- Commence remediation works to the site by April 2016
- Soft test the market for operator and report to relevant body. After outcome of market testing put in place a shadow board which will consist of stakeholders and members by April 2016
- Commence tender process by June 2016
- Commence construction of the building to create a sports hub by October 2016
- Select operator and put in place contract and legal agreement etc. by January 2017