1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. MINUTES

The Minutes of the meeting of the Local Plan Working Group (LPWG) held on 21 January 2015, were agreed as a correct record and signed by the Chairman.

3. PROGRESS UPDATE ON LOCAL DEVELOPMENT SCHEME

The Working Group considered a report that provided a summary of progress on meeting the milestones as set out within the Local Development Scheme (LDS) 2014-17.

The Planning Policy Manager highlighted key elements of the work programme to deliver the LDS. The Collaboration Agreement between partner authorities was agreed for the management of the Strategic Housing Market Assessment (SHMA) and that work had commenced. It was noted that the tender process for the Constraints Review had begun with the tender brief being sent to consultants. It was further noted that four consultants had expressed an interest and the closing date for submissions was 23 March 2015.

The Planning Policy Manager updated the Working Group on the progress of the Development Management Plan. The Cabinet was due to consider the Development Management Plan on 18 March 2015 with Council being requested to adopt it on the 15 April 2015.

Arising from the discussion, the Planning Policy Manager took the opportunity to advise that following the Council’s response to the consultation on Starter Homes agreed at the Individual Cabinet Member Decision Making (ICMDM) meeting on the 5 February 2015 and submitted to Government, the Starter Homes Policy had been implemented through a Ministerial Statement in March 2015. Furthermore, a
consultation response to the planning application for over 2000 homes and associated infrastructure at Wisley Airfield, Ockham would be considered by the West Area Planning Sub-Committee on 23 March 2015.

AGREED that the update report on the Local Development Scheme be noted.

4. CIL 2015 ALLOCATION PROCESS

Following the January meeting of the Working Group, Members considered a report incorporating further proposed amendments to the Community Infrastructure Levy (CIL) 2015 allocation process. Members broadly supported the revised procedural changes for the Local Infrastructure Spending Boards and the Strategic Spending Board.

However, Members discussed the implications of a second CIL spending round and the impact on the composition of the Local Spending Boards following the proposed electoral boundary changes in 2016. In light of this, it was considered that a second spending round for 2015 would be beneficial. It was felt that the frequency of Local Spending Boards could thereafter remain at one per year, subject to consideration by the Local Planning Working Group (LPWG) in 2016.

Members considered the possible inclusion of County Councillor representation on the Strategic Spending Board, however it was felt that the existing arrangements were adequate and representation from County was not therefore required.

Arising from discussion, Members requested that the proposed procedures set out in the report be amended as below, prior to agreement by way of an ICMDM meeting:

- For 2015 a second spending round be held in the autumn and that Local Spending Boards be held early in 2016, where required;
- From 2016 onwards, Local Spending Boards be held annually subject to further consideration by the LPWG in 2016;
- The proposed protocols for dealing with requests for extraordinary meetings of the Spending Boards be adopted; and
- No County Councillor representation be considered for inclusion on the Strategic Spending Board.

AGREED that the Portfolio Holder for Regulatory Affairs be requested to agree the proposed CIL procedures as amended by the Working Group, by way of a forthcoming ICMDM meeting.

5. ELMBRIDGE HERITAGE STRATEGY

The Heritage, Landscape and Tree Manager presented a report to Members on the Elmbridge Heritage Strategy Consultation Draft which, in line with guidance within the National Planning Policy Framework, set out the Council’s Strategy for the conservation and enjoyment of the historic environment, including heritage assets
most at risk.

Members noted that the Heritage Strategy identified four key priorities and Member approval was sought to endorse the draft.

AGREED that the Portfolio Holder for Regulatory Affairs be requested to agree at a forthcoming ICMDM, the Heritage Strategy Consultation Draft for a six week period of public consultation.

The meeting commenced at 7.00 p.m. and concluded at 8.02 p.m.

B.J.F. CHEYNE
CHAIRMAN

Committee and Member Services Officer

Mrs. P. Philips - Committee and Member Services Officer

Other Officers in attendance

M. Behrendt - Planning Policy Manager
Ms. J. Jenkins - Infrastructure Delivery Coordinator
Mrs. C. Smith - Heritage, Landscape and Tree Manager