



Elmbridge
Borough Council

... bridging the communities ...

Local CIL Funding Application Form 2019

15% of money received through the Community Infrastructure Levy will be made available to spend on local projects in the neighbourhood where development takes place. As set out in the CIL Regulations, the local proportion of CIL should be used for:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or
- Anything else that is concerned with addressing the demands that development places on an area

The definition of infrastructure is broad and includes amongst other items:

- Roads and other transport infrastructure
- Schools and other educational facilities
- Medical facilities
- Open spaces
- Flood defences
- Sporting and recreational facilities

Please read the Local CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Planning Policy team on 01372 474823.

Please return completed application forms and supporting information to: cil@elmbridge.gov.uk by **21st October 2018**.

1. Applicant organisation	ElmWey Learning Trust – Heathside School
2. Name and position of main contact	Rebecca Harris – Business Manager
3. Applicant contact details (phone no, email and address)	<div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 250px; height: 15px;"></div>
4. Type of organisation If a charity, please provide registration number	<p>Secondary 11-18 Academy</p> <p>We hold exempt charity status</p>
5. Is the organisation able to reclaim VAT?	Yes
6. Location of project	Heathside School, Brooklands Lane, Weybridge, KT13 8UZ
7. Local CIL Spending Board project located in	Weybridge
8. Summary of the project proposal	<p>Improve external hard play areas by the provision of an outdoor shelter and paved area to be used for dining, outdoor learning which will also be available for community use during holiday periods and weekends when we let the school to various community groups. It is intended to install a canopy that covers approx. 12x11m. The design and structure would be sympathetic to the school site.</p>

9. Estimated project cost	<p>£106,359</p> <table border="1" data-bbox="400 248 1445 573"> <thead> <tr> <th>Item</th> <th>Quote 1</th> <th>Quote 2</th> <th>Quote 3</th> <th>Lowest Value</th> </tr> </thead> <tbody> <tr> <td>Canopy</td> <td>£32,587</td> <td>£31,359</td> <td>£41,696</td> <td>£31,359</td> </tr> <tr> <td>Groundworks</td> <td>£75,000</td> <td>£81,450</td> <td>£108,000</td> <td>£75,000</td> </tr> <tr> <td>Total Project LV Canopy + LV Groundworks</td> <td></td> <td></td> <td></td> <td>£106,359</td> </tr> </tbody> </table> <p>In addition there will be fees and furniture and fittings, these costs will be met from the schools refurbishment and revenue budget.</p>	Item	Quote 1	Quote 2	Quote 3	Lowest Value	Canopy	£32,587	£31,359	£41,696	£31,359	Groundworks	£75,000	£81,450	£108,000	£75,000	Total Project LV Canopy + LV Groundworks				£106,359
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11. Detail of additional sources of funding available	<p>The school will contributed £10000 from its revenue budget and the PTA will also donate £10000.</p> <p>In addition to the £10k towards the project the school will pay £27,500 to cover the costs included in the groundworks for facilitating drainage improvements prior to installation (by installing a soakaway). In addition the school will purchase recycled plastic tables and chairs (approx. £400per set x 12 totalling £4800) to complete the area.</p>																				
12. Why is CIL funding being sought? Please provide details of	<p>Heathside converted to Academy status on 1st September 2015 and therefore can bid to the ESFA Condition Improvement Fund for capital projects. The criteria for this fund is extremely rigid. Schools can bid for a maximum of 2 projects per year with a minimum spend of £50k per project, it is not possible to group a number of small projects together. Since academy conversion we have submitted 6 bids only 2 have been</p>																				



<p>sources of funding already considered or applications made for funding</p>	<p>successful. One for new roofs and one for replacement dilapidated classrooms. Our bids this year will include a replacement art block which is in a severe state of disrepair (i.e. requires a new boiler, new roof and has asbestos which is becoming eroded in several places). It is anticipated by the ESFA that smaller projects are funded from the school's General Annual Grant. Budget pressures mean it has not been possible to allocate this funding to provide a covered area owing to well publicised pressures on education budgets. We receive a modest allocation of devolved formula capital c£25k per year, this has been allocated to improve the drainage to facilitate the installation, if funding is permitted we are also undertaking an ongoing refurbishment programme which will include refurbishments to WCs and science labs (we have a number of labs that require updating as have not been refurbished since early 1980s). As an academy we are no longer able to seek funding from the local authority, occasionally some grant opportunities may become available but there are none at present.</p> <p>The school is using most of its assets and reserves to contribute to block replacement which was necessary to secure funding bids, this will also be required should our Art Block CIF bid be successful.</p>
<p>13. Please indicate whether the organisation has previously received CIL or other funding sources from Elmbridge Borough Council. If yes, provide amounts and timings</p>	<p>Yes the school previously received £18k plus an additional £2k i.e. a total of £20k, towards the provision of additional cycle parking spaces and a cycle shelter bid for in Spring 2016. The total project cost was £30,727.</p>
<p>14. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>Heathside is a successful oversubscribed school on a constrained site as a result based on current school buildings the school is over capacity. Using DfE capacity methodology the net capacity of the school is 1089, current numbers on roll are 1245. The school's dining facilities therefore cannot accommodate the number of students required in one break and one lunch break, hence the school operates a split break and lunch system. This operationally makes it more difficult to supervise students and ensure safety i.e. more periods where staff are required on duty to supervise students and limited opportunity to segregate different year groups etc. During exam times large halls also have to be allocated to</p>

exams which further reduces areas available to students both at break and in lesson times.

The project aims to help address this insufficiency by providing a large covered area that can be used for dining/social space during breaks and during lesson time can be used as an outdoor learning space.

There are a number of studies on the benefits of outdoor learning that indicate increased engagement as well as mental health and well-being benefits. For example many of our 16-18 students will opt to study and revise for exams outside particularly as the space in our Sixth form private study and dining areas are extremely limited. This improves Post-16

1 in 10 school pupils (5-16 years) suffer from a diagnosable mental health disorder. Half of all mental illnesses start by the age of 14. (Improving young people's health and well-being: a framework for public health, 2015, Public Health England and Association for Young People's Health.) Outdoor learning spaces provides an environment and activities that foster positive relationships, which are central to a young person's health and well-being.

Research shows the beneficial effects of learning outside the classroom on health and well-being. Many direct experiences cannot happen in a classroom environment because young people need different spaces and activities to help them. Learning outside the classroom in non-formal settings can help young people to:

- experience and understand their emotions which are often turbulent in adolescence
- learn how to operate successfully with their peers and with adults
- see the potential for experiencing calm and relaxation through reflection
- take control of what they eat

Outdoor learning spaces: The case of Forest School Frances Harris Department of Biological and Environmental Sciences, University of Hertfordshire, Hatfield, UK states: Taking children out of the classroom to an outdoor location transfers their learning to a physical space that is materially different from the classroom environment: a novel learning space (Peacock & Pratt, 2011). Learning spaces are associated with practices, norms of behaviour, objectives and goals for learning (Peacock & Pratt, 2011), so that new learning spaces provide different contexts and environments for children's learning. The learning environment can impact on children's ability to follow different learning styles (Kritchevsky & Prescott, 1969). Outdoor learning environments are less structured and formal than classroom environments, allowing more physical mobility. In comparison to a classroom environment, outdoor learning increases the

	<p>physical space around children. Greater physical activity has been shown to impact on children’s educational attainment (Ahamed et al., 2007; Trudeau & Shephard, 2008).</p> <p>Owing to significant condition issues in the aging school buildings funding for investment in external areas is hard to realise, hence why the school was appreciative of the investment from CIL previously in cycle storage. The outside areas have had limited investment in the form of picnic tables and 4 concrete table tennis tables and a memorial garden in memory of a former student who died tragically which is maintained by a keen group of volunteers of staff, family and former student friends. Apart from this the school has suffered from several years of surface water flooding and issues with tree roots which both over time erode and damage the hard surface play areas. The school has bid 3 times unsuccessfully to address the surface water issue to the ESFA and over the coming spring and summer holidays will be devising a scheme to resolve issues caused by the terraced nature of the site and the inadequate drainage and soakaway provision. This will involve substantial investment from school funds. This will facilitate the installation of the covered area which has been a long term objective for the school. The CIL funding would represent an excellent opportunity to provide much needed funds for this project.</p>
<p>15. What evidence is there of support from the community</p>	<p>The school’s PTA is representative of all our parents and have committed a substantial financial contribution as evidence of this. They have a specific focus to support and improve mental health and well-being and feel this project supports their aims in addition to the educational benefits it will bring.</p> <p>Our Student Impact Team representing all current students including our 16-18 students have requested an outside covered area as one of the priority improvements they would like to see.</p> <p>Stagecoach (Weybridge branch) who hire the school during evenings, weekends and holidays are in support of this project. They have said that the provision of a covered area which could be used for external performances, dining, play and provide a safe and practical workspace which would allow activities to take place which are not possible inside.</p> <p>Currently 160 young people from Weybridge between the ages of 4-18 attend Stagecoach each weekend with 80 attending the holiday clubs.</p>
<p>16. Proposed timescales for the project</p>	<p>The complete programme is estimated to be between 4-6 weeks and will be completed in phases to utilise holiday periods i.e. groundworks summer 2019 and canopy installation during the 2 week Oct half term 2019.</p>



<p>17. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>Maintenance and cleaning costs are minimal and will be met from the revenue budget for site maintenance of the school.</p>
<p>18. If the organisation is not in the public sector please provide details of the organisation's finances</p> <p>Please include a copy of the most recently audited accounts, including details of unrestricted reserves</p>	<p>N/A</p>
<p>19. Do you have planning permission in place to carry out the works?</p> <p>If so, please provide the application number</p>	<p>A planning application will be submitted if the project is successful.</p> <p>N/A</p>



Section E: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Elmbridge Borough Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform the Council's Infrastructure Delivery Coordinator of any material changes to the proposals set out above. When requested, I agree to provide the Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise the Council's statutory rights as the designated CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Elmbridge Borough Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Council's Infrastructure Spending Board manual filling system and summarised in the Council's ICT system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on the Council website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see:

<http://www.elmbridge.gov.uk/privacy.htm>

Signed: [REDACTED]

Organisation: ElmWey Learning Trust – Heathside School

Date: 19th October 2018

All organisations involved with the application will need to sign and date the form.

Signed: [REDACTED]

Organisation: Heathside PTA [REDACTED]

Date: 19th October 2018