



15% of money received through the Community Infrastructure Levy will be made available to spend on local projects in the neighbourhood where development takes place. As set out in the CIL Regulations, the local proportion of CIL should be used for:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or
- Anything else that is concerned with addressing the demands that development places on an area

The definition of infrastructure is broad and includes amongst other items:

- Roads and other transport infrastructure
- Schools and other educational facilities
- Medical facilities
- Open spaces
- Flood defences
- Sporting and recreational facilities

Please read the Local CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Planning Policy team on 01372 474823.

Please return completed application forms and supporting information to: cil@elmbridge.gov.uk by **21st October 2018**.

1. Applicant organisation	Surrey County Council – Manby Lodge Infant School
2. Name and position of main contact	Miriam Morris - Headteacher
3. Applicant contact details (phone no, email and address)	
4. Type of organisation If a charity, please provide registration number	Infant School
5. Is the organisation able to reclaim VAT?	Yes
6. Location of project	Manby Lodge Infant School – Ball Court Area and Garden Princes Road Weybridge KT13 9DA
7. Local CIL Spending Board project located in	Weybridge
8. Summary of the project proposal	<p>To develop our existing ball court / school garden area to create a safe and fully accessible multipurpose area for our children. The project would include:</p> <ul style="list-style-type: none"> • Ground works • Laying of safety surfaces in the garden and ball court • Installation of new fencing • Installation of raised planters and outdoor equipment including new sports



9. Estimated project cost	£25,000 + vat (Groundworks, fencing and surfacing) £4,500 (Planters, seated learning space and panels) £2,500 (New goal posts, sports nets and outdoor game panel boards)
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10. Please show in the table the amount of CIL funding being sought for 2018/19 and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought	£17,000	
Local authority contribution	£5,000 £5,000	Capital Funding PE and Sport Grant
Third party contribution	£5,000	PTA
Total cost	£32,000	

11. Detail of additional sources of funding available	<ul style="list-style-type: none"> • £5,000 is being allocated from our 2018-19 Devolved Formula Capital funding. • £5,000 is being allocated from our 2018-19 PE and Sport Grant funding. • £5,000 is being donated for the project by our PTA.
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<p>12. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding</p>	<p>We want to improve the area of the playground used for ball sports and we want to revamp and enlarge the garden area to make it a fully accessible and safe outdoor area for our children.</p> <p>This area would include an artificial grass ball court area with markings and multiuse goal posts and sports nets. Alongside the ball court, we would also be renovating our existing school garden to make it accessible all year round and to provide extra space for whole classes to be outside at the same time. This whole project aims to improve our pupil's health and well-being, by giving the children an opportunity to develop their physical skills and also allowing them to connect with nature, for example by growing their own vegetables and also creating more wildlife areas for insects.</p> <p>Manby Lodge has undergone significant building works in the past four years, which were completed in 2016. The works covered the building itself, rather than the outdoor areas. Since the building project was completed, we have used various sources of funding to develop specific outdoor areas so that they provide a greater benefit to our children. The ball court and garden has the potential to massively enhance our pupil's development, but is in real need of redesign and resurfacing.</p> <p>We initially asked our PTA whether it would be possible to raise the funds for this project, however they have made significant donations in recent years towards outdoor canopies and the resurfacing of the main playground, limiting their available funds.</p> <p>We have allocated funds from both our Capital Funding and our PE and Sport Grant to this project, but the total amount available does not cover the total cost for this redevelopment.</p> <p>We have not made any other applications for funding.</p>
<p>13. Please indicate whether the organisation has previously received CIL or other funding sources from Elmbridge Borough Council. If yes, provide amounts and timings</p>	<p>Cil Funding received in 2017 for improvements to EYFS outdoor area - £17,820</p> <p>SCC Members Allocation received in 2017 for an outdoor classroom - £6,200</p>



<p>14. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>Following the recent development of our school, we have increased our PAN from 180 to 270. We are currently full, with 270 children on roll and have a substantial waiting list for our Reception class. Having also gained feeder status to Cleves Junior School, we have a high demand for our school places.</p> <p>Ball Court There is an increasing focus on physical development in schools and promoting a life-long love of sport. By providing a safe and more useable ball court facility we hope to further encourage our pupils to lead active and healthy lifestyles. Physical activity builds confidence and independence in young children and supports the development of their gross motor skills, which also has a positive impact on their learning. Having a facility to promote team sports will also help our children in working together and forming positive relationships with their peers.</p> <p>We have a huge demand for extra-curricular activities from our parents and the local community, and clubs that we run have a good uptake. By renovating the ball court, we would be able to offer a greater range of sports clubs and would be able to lease the facility out to external providers in holidays and during the weekend. This would benefit our wider local community as well as our pupils and their families.</p> <p>Garden While we use the garden area as it is, the size of the plot means that the numbers of children who use it at a time is restricted. We plan to enlarge the space and also to create a 'quiet' zone with seating for a large number of children next to the garden. This would enable us to teach in the garden area and also to use the space so that children can work outside as a whole class, for example reading or drawing in a more natural area. (The majority of the playground is surfaced eg tarmac or wet pour).</p> <p>More and more children do not have access to outside space and time is spent indoors, often using technology. At Manby Lodge while we accept this is part of society, we want to be able to offer more opportunities for children to interact with nature and to learn about where food comes from and about insects and creatures that form part of the eco system. Improving the garden area and making larger will help us to achieve this goal.</p>
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<p>15. What evidence is there of support from the community</p>	<p>To meet the needs of our local community, our school PAN has increased to 270. We are a three form entry infant school, with 9 classes in total comprised of children between the ages of 4 to 7 years. For our Reception intake, we were oversubscribed for the first time in September 2018, which demonstrates the positive reputation we have in our local community. There are currently 48 children on the waiting list.</p> <p>The school has been through a complete rebranding, including new building, logo and website. This was heavily supported locally and two local estate agents now offer some financial support to the school through sponsorship.</p> <p>We have worked more closely with the United Reform Church this year and it is likely that the Church may wish to use our facilities in future.</p> <p>Our PTA are very supportive of the school and work tirelessly to raise funds for resources and improvements. They have contributed heavily to projects in the past and are offering £5000 towards the cost of this renovation of our ball court and garden area.</p>
<p>16. Proposed timescales for the project</p>	<p>This project is likely to take 4 weeks to complete. Due to the scale of the project, we will complete the works during a school closure period. We are aiming to complete all works during July/August 2019, ready for the new academic year.</p>



<p>17. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>There will be no fixed day to day running costs for the ball court area of this project. The development of this area will help the school to let the ball court area out to local sports clubs for holiday camps and workshops. This additional income could be used to contribute to any required maintenance to the area. The surfacing that we are planning to install is expected to last beyond 10 years and comes with a 5 year warranty.</p> <p>Our aim is for the garden to be low maintenance, and any planting or eco projects will be incorporated into our school curriculum. We will be using artificial grass in part of the garden, as due to the surrounding oak trees, real grass would not survive. All planting will be in raised beds, at an ideal height for children but also reducing any revenue maintenance costs.</p>
<p>18. If the organisation is not in the public sector please provide details of the organisation's finances</p> <p>Please include a copy of the most recently audited accounts, including details of unrestricted reserves</p>	<p>Not applicable</p>
<p>19. Do you have planning permission in place to carry out the works?</p> <p>If so, please provide the application number</p>	<p>Not applicable</p>



Section E: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Elmbridge Borough Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform the Council's Infrastructure Delivery Coordinator of any material changes to the proposals set out above. When requested, I agree to provide the Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise the Council's statutory rights as the designated CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Elmbridge Borough Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Council's Infrastructure Spending Board manual filling system and summarised in the Council's ICT system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on the Council website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see:

<http://www.elmbridge.gov.uk/privacy.htm>

Signed: _____

Organisation: _____

Date: _____

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____