Elmbridge Borough Council

Appointments and Nominations to Outside Bodies 2017/18

1. Appointment to the Surrey Waste Partnership

Surrey Waste Partnership  Portfolio Holder for the Environment

2. Appointment to Joint Waste Collection Services Committee

Joint Waste Collection Services Committee  Portfolio Holder for the Environment

One Substitute Executive Member Appointment

The Council is a partner of the Joint Waste Collection Services Committee with Mole Valley District Council, Surrey County Council, Surrey Heath Borough Council and Woking Borough Council. The Committee assists the Councils in working together to improve the quality and effectiveness of the discharge of their waste management functions under the relevant provisions of the Environmental Protection Act 1990, in particular by way of the joint procurement of a contract to deliver associated waste services.

The Joint Waste Collection Services Committee comprises five Members, being the relevant Member nominated from each Council.

The Council is also able to appoint a substitute Executive Member to the Committee on the same terms as the Council’s appointed Member. The substitute Member may attend any meeting of the Joint Waste Collection Services Committee with all the powers of the Council’s appointed Executive Member in the event that the appointed Member is unable to attend a particular meeting.

3. Appointment to the Surrey Police and Crime Panel - Your Borough / District Representative

Surrey Police and Crime Panel  Councillor C.R. Sadler was appointed for 2016/2017

The Borough Council is entitled to appoint a Councillor Representative to serve on the Surrey Police and Crime Panel. The Panel is made up of 12 appointed Members, one from each local authority in Surrey, and two independent members.

4. Nominations to be forwarded to the Surrey Leaders’ Group

The following body has two appointments available for nominations from Surrey District and Borough Councils. Nominations will be submitted to the Group for consideration along with nominations submitted by other Surrey Districts. The details of the nominations made previously are provided in brackets. Information is provided in Appendix A.

The nominees selected for the Surrey Leaders’ Group appointment must return their nomination form (Appendix B) to the Democratic Services Team by 22 MAY 2017 to be forwarded to the Surrey Leaders’ Group. (The Surrey Leaders’ Group has advised that completed forms received after their deadline will not be considered).
For a three-year term of office:

- SCC Wellbeing and Health Scrutiny Board (formerly the Health Scrutiny Select Committee)  
  ONE appointment available  
  Please note that members of the Executive cannot be nominated to this position as it is a Scrutiny Committee.

- Countryside Access Forum  
  ONE appointment available

5. **Appointment invited by the Local Government Association (LGA)**

The following appointment is recommended for submission to the Local Government Association in respect of the following body:

**LGA General Assembly**

The Council is invited to appoint one representative to serve on the LGA General Assembly for 2017/18. The Assembly meets on a yearly basis and the 2017/18 meeting is due to be held on Tuesday 4 July 2017 at the International Convention Centre in Birmingham. A substitute Member can attend LGA meetings if required. The Council’s representative in 2016/2017 was the Leader of the Council.

6. **Appointment invited by South East Employers (SEE)**

The Borough Council is entitled to appoint one representative and a substitute representative on an annual basis to South East Employers. The key role of the Council representative(s) is to be the link between South East Employers and the Council and to provide strategic direction for the development, implementation and evaluation of the South East Employers Business Plan.

Information in respect of the Councillors role profile has been provided at Appendix C.

The South East Employers’ Annual Meeting is due to take place on 13 July 2017 at London Councils, 59½ Southwark Street, London, SE1 0AL. It would be beneficial for the Council’s representative(s) to attend this meeting because in addition to the Chairman, Vice-Chairmen and Committees of South East Employers being appointed, it is at this meeting that the induction for new Members will take place.

Hitherto, the Council’s representative has been the Portfolio Holder for Corporate and Community Development. However, South East Employers have confirmed that the Council’s representatives do not need to be Executive Members.

Accordingly, the Sub-Committee is asked to appointment a representative and substitute representative to serve on South East Employers (SEE) for the 2017/18 Municipal Year.
7. **Appointment of Independent Members to the Audit and Standards Committee**

The term of office for both Mr. C. Johnson and Mr. S. Hassel who were appointed as Independent Members on the Audit and Standards Committee is due to expire at the end of the 2016/17 Municipal Year. Their initial term of office was for a 4-year term however, the Council has the ability to appoint independent Members on a year-to-year basis. Both Mr. Johnson and Mr. Hassel have indicated their willingness to be reappointed as independent Members for the 2017-18 Municipal Year.

8. **Appointments to the Local Authorities Aircraft Noise Council (LAANC)**

It was agreed at the Individual Cabinet Member Decision Making meeting held on 19 April 2017 that the Council would join the Local Authorities Aircraft Noise Council (LAANC). In this regard, the Council can appoint three representatives per year to this body. In addition, a deputy can be appointed for each representative. The meetings scheduled to take place during 2017 are: 9 June; 14 July; 15 September; 10 November; and 8 December. The meetings will be held at the Spelthorne Borough Council Offices and commence at 10:30 am.

9. **Appointments invited by Surrey County Council**

(a) **Local Committee**

This is an annual appointment of up to nine Borough Councillors to serve on the Surrey County Council Local Committee reflecting the political composition of the Council. The proportionality and seat entitlement will be confirmed following the elections on 4 May 2017.

With regard to substitutions, Surrey County Council has advised that the Constitution has been updated as follows:

‘No substitutes are permitted for district/borough council co-opted members of local committees, unless a local committee agrees otherwise at its first meeting following the Council’s annual meeting and in relation to all meetings in the following year, upon which named substitutes will be appointed to the Local Committee on the nomination of the relevant district/borough council.’

Surrey County Councillors are also unable to nominate substitutes and the above amendment therefore provides a consistent approach for both authorities.

Although Members are no longer required to sign up to the County Council’s Code of Conduct, there is a need to be aware that Local Committee business is conducted under its provisions. Returning co-opted members will need to confirm within 28 days of appointment that their register of pecuniary interests submitted to the County Council remains current. Newly appointed members will need to complete a form within the same period.

Nominated Councillors will be invited to a Local Committee Members briefing that is taking place on Friday 9 June 2017 and will be held in Committee rooms 1 & 2 at the Civic Centre, it would be beneficial for all newly nominated Borough Councillors to attend this meeting. Please note that current Borough Councillors on the Committee do not need to attend. The date of the first Local Committee meeting for the 2017/18 Municipal Year is scheduled to take place on 26 June 2017.
For the 2017/18 Municipal year the Local Committee is able to be constituted on the basis of 9 seats in line with the Council’s political proportionality. Listed below are the Members appointed for the 2016/17 Municipal Year and Members should note that this was on the basis of 8 Members. Based on the Council’s current proportionality the Liberal Democrats Group are now able to appoint 2 Members to the Local Committee, an increase of 1 on the previous year.

With regard to whether substitute Members will be required for the 2017/18 Municipal year, the Local Committee will consider this matter at its first meeting being held in June. Therefore, in order to account for this possibility, the Sub-Committee is asked to identify prospective substitute Members.

Conservative - Councillors M.F. Howard, A.M. Muddyman, Mrs. M.C. Sheldon and T.G. Oliver
Residents’ Associations - Councillors M.J. Axton, P.M. Harman and G.L. Woolgar
Liberal Democrat - Councillor A. Davis (1 further appointment can be made)

*No Substitutes were required for the 2016/17 year.