



Elmbridge Borough Council

... bridging the communities ...

Civic Centre
High Street, Esher
Surrey KT10 9SD
Switchboard: 01372 474474
DX: 36302 Esher
Website: www.elmbridge.gov.uk

To: **Members of the Council**

contact: Ms. M. Bailey
direct line: 01372 474179
e-mail: m Bailey@elmbridge.gov.uk
my ref: DS/MH

Tuesday 27 November 2018

Dear Sir or Madam,

Notice is hereby given that a meeting of the **Council** will be held in the **Council Chamber, Civic Centre, Esher, on Wednesday, 5 December 2018** commencing at **7.00 pm** for the transaction of the following business.

Yours faithfully

Chief Executive

Before the Mayor proceeds to conduct the business on the agenda there will be prayer.

Fire Precautions:

(To be read from the Chair if members of the public are present)

In the event of the fire alarm sounding, leave the room immediately. Proceed downstairs by way of the main stairs or follow any of the emergency exit signs. Leave the building and follow the signs to the fire assembly point in the Civic Centre Car Park Recycling Area.

“If you would like more information in your own language, large print, on tape, or in Braille please contact us at the address or telephone number shown in this document.”

Bengali;

আপনি যদি নিজের ভাষায়, বড় হরফে, টেপ বা ব্রেইলে আরও তথ্য জানতে চান তাহলে দয়া করে আমাদের সঙ্গে যোগাযোগ করবেন। এই কাগজে আমাদের ঠিকানা ও টেলিফোন নম্বর দেওয়া আছে।

Chinese; (Cantonese or Mandarin)

如果你需要更多详情，希望有中文版、大字体印刷件、磁带录音或盲文版，请按本文件中提供的地址和电话号码与我们联系。

Italian;

Se desiderate ulteriori informazioni nella vostra lingua, a caratteri grandi, su cassetta, o in Braille, siete pregati di contattarci all'indirizzo o al numero di telefono indicati sul presente documento.

Urdu;

زید معلومات اپنی زبان میں، بڑے حروفوں میں، یا آواز کی صورت میں ٹیپ پر یا بریل
ب تو اس دستاویز میں دیئے گئے پتے یا ٹیلی فون نمبر پر ہم سے رابطہ کریں۔

Spanish;

Si desea recibir más información en su lengua, en un tamaño de fuente mayor, en casete o en Braille, póngase en contacto con nosotros en la dirección o mediante el número de teléfono que aparecen en este documento.

Please Note: The Council permits the filming and/or recording of the public element of its meetings. Electronic equipment and devices should be operated as unobtrusively as possible and without disruption to the business of the meeting. The Council retains copyright in all recordings. Filmed images should not be used or reproduced in a way that misrepresents or distorts the nature of the proceedings or seeks to lower the public reputation of the Council or an individual.

This meeting may also be filmed by the Council, broadcast live and subsequently retained as an archive on the Council's website (www.elmbridge.gov.uk). The images and sound recording may be used for the purposes of public record or for training purposes. Entry to the meeting room and use of the public seating area will be treated as consent to being filmed.

Members of the public are also asked to ensure their mobile phones are switched off during the course of the meeting, as they can interfere with the induction loop system and interrupt the proceedings.

Free O2 wifi is available in all civic committee meeting rooms, including the council chamber, for all to access.

Thank you for your co-operation.

Access to Historical Information Relating to Reports

Please note that the items within this Agenda will usually have an historical context and therefore may have been considered previously by the Council, Cabinet or its Committees.

Whilst reports appearing on this Agenda will include a background summary, Members may wish to appraise themselves of the more detailed historical context and to do this may wish to view previous reports / minutes on the matter which are available via the Council's website: www.elmbridge.gov.uk or intranet, either by searching on the relevant topic or by committee reports. Copies of particular reports can be provided on request from the Democratic Services contact shown on the front of the Agenda.

Part I Items

Page Nos.

1. Declarations of Interest

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) any disclosable pecuniary interests and / or
- (ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at this meeting.

2. Minutes

5 - 16

Minutes of the meeting of the Council held on 3 October 2018.

3. Mayor's Announcements

4. Leader's Question Time

To receive any pre-notified questions addressed to the Leader / Member of the Cabinet / Committee Chairman.

(The maximum time allowed for Leader's question time is 40 minutes.)

5. Leader's Update

6. Urgency Decisions

To note that there have been no executive or non-executive decisions taken as a matter of urgency since the last meeting of the Council.

7. 2019/20 Council Tax Base

The legislation requires that the Council Tax base calculations made must be based on the position as at 30 November each year (30 November 2018 for setting the 2019/20 Council Tax). The details of the 2019/20 tax base will follow.

To Follow

| | |
|---|-----------|
| 8. Community Governance Review - Hersham | 17 - 90 |
| 9. Reports of Cabinet/Committees and Sub-Committee etc. | |
| (a) Overview and Scrutiny Committee - 27 September 2018 | 91 - 100 |
| (b) * Shareholder Board - 10 October 2018 | 101 - 108 |
| (c) Appointments Sub-Committee - 10 October 2018 | 109 - 112 |
| (d) Cabinet - 10 October 2018 | 113 - 122 |
| (e) Individual Cabinet Member Decision Making - Planning Services - 12 October 2018 | 123 - 126 |
| (f) Planning Committee - 16 October 2018 | 127 - 130 |
| (g) Individual Cabinet Member Decision Making - Housing - 17 October 2018 | 131 - 134 |
| (h) Overview and Scrutiny Committee - 18 October 2018 | 135 - 142 |
| (i) * Individual Cabinet Member Decision Making - Resources - 31 October 2018 | 143 - 146 |
| (j) Licensing Committee - 12 November 2018 | 147 - 150 |
| (k) * Cabinet - 14 November 2018 | 151 - 178 |
| (l) Audit and Standards Committee - 21 November 2018 | 179 - 194 |
| (m) Planning Committee - 27 November 2018 | To Follow |
| (n) Individual Cabinet Member Decision Making - Leisure and Culture - 28 November 2018 | To Follow |
| (o) Individual Cabinet Member Decision Making - Planning Services - 29 November 2018 | To Follow |

Note:

An * against any of the above items indicates that included within the papers, and printed on grey paper, is confidential and / or exempt information as detailed which is not for disclosure to the press and public by virtue of the paragraphs specified within the reports of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

If this is to be debated, the Council will be asked to take the items at the end of the meeting having first resolved to exclude any members of the press or public present.